

Brian Sandoval
Governor



Dr. Steven Canavero
*Interim Superintendent of
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**STATE OF NEVADA
DEPARTMENT OF EDUCATION**

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State of Nevada

Request for Applications 16-002

For

Pay for Success Pre-K Pilot Program

Release Date: February 9, 2016

Questions to be Submitted: February 12, 2016, 4:00 p.m. PST

Must be submitted to grants@admin.nv.gov, with RFA 16-002 in the subject line of the email

Technical Assistance Call In: February 19, 2016, p.m. 1:00 p.m, PST

Call in number: (775) 687-0999, Code: 45676

Deadline for Submission: March 18, 2016 4:00 p.m. (PST)

Refer to Section 5.0, RFA Timeline for the complete RFA schedule

For additional information, please contact:

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State of Nevada, Department of Administration

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Refer to Section 4.0 for instructions on submitting an RFA Response

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APPLICANT INFORMATION SHEET FOR RFA 16-002

Applicant Must:

- A) Provide all requested information in the space provided next to each numbered question. The information provided in Sections V1 through V6 will be used for development of the contract;
- B) Type or print responses; and
- C) Include this Applicant Information Sheet on Top of the Application Package, prior to any tabbed sections of the Technical RFA.

V1	Organization Name	
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V2	Street Address	
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V3	City, State, ZIP	
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V4	Telephone Number	
	Area Code:	Number:

V5	Facsimile Number	
	Area Code:	Number:

V6	Toll Free Number	
	Area Code:	Number:

V7	<i>Contact Person for Questions / Contract Negotiations, including address if different than above</i>	
	Name:	
	Title:	
	Address:	
Email Address:		

V8	Telephone Number for Contact Person	
	Area Code:	Number:

V9	Facsimile Number for Contact Person	
	Area Code:	Number:

V10	<i>Name of Individual Authorized to Bind the Organization</i>	
	Name:	Title:

V11	Signature	
	Signature:	Date:

The Request for Applications (RFA) is different from a Request for Proposal (RFP). The state expects vendors to supply the required information (listed below) in order to determine the vendor's qualifications for eligibility. However, the State is not obligated to any vendor through this process, nor does it have any expectations of the responding vendors.

1.0 INTRODUCTION

Pay for Success (PFS) has emerged as a new approach for government to partner with the private sector to fund proven community-based solutions. PFS is an innovative contracting and financing model that leverages philanthropic and private dollars to fund services up-front, with the government, or other entity, paying after the services generate results. This approach has gained strong bi-partisan support in Congress, as a strategy for increasing return on taxpayer dollars while improving the quality of services provided in our communities. Under the most common PFS model, the government contracts with a program manager or intermediary to obtain social services from one or more service providers. The government pays the program manager or intermediary entirely, or almost entirely, based upon achievement of performance measures.

1.1 Purpose of Request

Research has shown that the first five years of life are crucial to a child's development. High quality Pre-K programs have the ability to have lasting impacts on children's lives. Nevada ranks 51st for enrollment in high quality Pre-K in the country, with only 31.7 percent enrolled (compared to the national average of 47.7 percent). As such, Governor Brian Sandoval and his Administration made the availability of high quality Pre-K a priority, through the work being done with the Federal Pre-K Development Grant and the State Funded Pre-K program. However, even with these initiatives, the need for Pre-K greatly exceeds the availability of resources. A PFS project is one tool that could be used to provide additional high quality Pre-K services to some of Nevada's most vulnerable young children.

The ultimate goal of the Nevada PFS pilot project is to deliver services early in a child's life that lead to long lasting and quantifiable social and budgetary benefits. By investing in Pre-K and rigorously tracking the outcomes of children who participate, the State will be able to determine the impact in which investments in Pre-K can reduce negative outcomes (such as the need for special educational enrollment, juvenile crime, high school drop-outs, etc.) and the related costs of delivering these social and criminal justice services. The State of Nevada may use PFS to expand Pre-K access to low-income three and four year olds in Southern Nevada, depending on the results of the Pre-K pilot project.

1.2 Objective of this RFA

Through this RFA, the State of Nevada is looking to procure 1) a project manager who will be responsible for coordinating the project from the service provider end (i.e. guiding multiple service providers towards a common goal), managing the project while monitoring outcomes data, and creating/implementing a detailed

project development plan for the PFS Pre-K Pilot Project; and/or 2) service provider(s) who will provide high quality Pre-K programs for the PFS pilot project. The State of Nevada plans to work to identify philanthropic or other financial support to ensure the resources are available prior to the implementation of the Pre-K Pilot Program. The State plans to work with the selected service provider(s) and/or project manager to launch a two-year pilot project, serving roughly 200 three-to-four year olds a year, at the start of school year 2016. Expanding into a full-scale PFS project will depend on the success of the pilot project, and may depend on securing appropriations and other authorization from the legislature.

1.3 Target Population

The target population for the PFS Pilot Pre-K project is three and four year olds from low income families in Southern Nevada, with an emphasis on the Las Vegas urban core. Children born in low-income households are at a heightened risk of underperforming in grade school and later in life when compared to higher income peers, often requiring heightened remedial services. Low-income children are at a higher risk for special education, not reading at grade level, dropping out of high school, engaging in crime and substance abuse, unemployment, and utilizing welfare programs. Fortunately, it has been shown that when low-income children have access to preschool, many are able to become more successful in grade school and in later life. The project will involve a specific focus on the impoverished areas of the Las Vegas urban core. While not all of the Pre-K programs funded through the PFS Pre-K pilot project will be located in the urban core, this will remain a focus area for the State – especially for the pilot years. See *Attachment G* for a map of the urban core.

1.4 Pre-K Pilot Project

Nevada's PFS initiatives will begin through a Pre-K pilot project, if resources and providers are available, which will serve as an opportunity to ensure operational feasibility and to provide quantitative and qualitative data for program decisions moving forward. The purposes of a pilot project include:

- *Begin services in 2016-2017 school year:* A pilot project would allow Nevada to launch additional Pre-K slots beginning as early as the 2016-2017 school year. A second cohort would be educated in the 2017-2018 school year.
- *Trial data collection and evaluation protocols:* One of the main objectives of a pilot project is to ensure that systems of data collection and evaluation are running successfully. A pilot project provides an opportunity to work out any unforeseen issues that arise before the State considers engaging in a full-scale launch of a PFS project.
- *Ensure feasibility of operational expansion:* A pilot phase will serve as a test run to ensure operation expansion is possible. In addition, it would also provide extra time in order to get more Pre-K classroom space up and running.

The pilot period will also serve as an opportunity to test new strategies and partnerships that can help to improve teacher recruitment and other needs around expanding Pre-K in Clark County.

As resources are available, the State plans to incorporate a two-year pilot period prior to the launch of a full-scale PFS project; the pilot will serve approximately 200 children a year. The emphasis of the pilot project will be on the Las Vegas urban core, although it is not necessary for all proposed slots to fall within this area. Expanding in to a full-scale project will depend on a successful pilot period, and may be subject to appropriations or other authorization from the legislature.

1.5 Project Evaluation Component

The PFS Pre-K Pilot program will include a rigorous evaluation in order to inform both the success of the program and to determine the size of outcome payments.

The evaluation of a PFS Pre-K Pilot program has two main objectives:

- *Determining success payments to upfront funders.* In the timeframe of the PFS project, the evaluation will track certain outcomes metrics that will be used to determine the amount repaid to upfront funders. Only if the Pre-K intervention hits its targets on these outcome metrics will funders be repaid.
- *Informing broader government policy.* The PFS pilot project evaluation can also track a broader range of outcome metrics that are not used to determine success payments to funders, but can be used to inform government policy. For example, the government could learn about the impact of Pre-K on longer-term outcomes such as recidivism and employment, and could also compare the impact of different types of Pre-K against each other.

The evaluation design will be an ongoing point of discussion in developing a PFS project, as the chosen service providers' operational structure will inform how an evaluation will interact with the operation of the project.

2.0 ACRONYMS

Acronym	Description
<i>AOR</i>	Authorized Organization Representative—An AOR submits a grant on behalf of a company, organization, institution, or government. Only an AOR has the authority to sign and submit grant applications.
<i>Assumption</i>	An idea or belief that something will happen or occur without proof. An idea or belief taken for granted without proof of occurrence.
<i>Awarded Vendor</i>	The organization/individual that is awarded and has an approved contract with the State of Nevada for the services identified in this RFA.
<i>BOE</i>	State of Nevada Board of Examiners
<i>Contract Approval Date</i>	The date the State of Nevada Board of Examiners officially approves and accepts all contract language, terms and conditions as negotiated between the State and the successful vendor.
<i>Contract Award Date</i>	The date when vendors are notified that a contract has been successfully negotiated, executed and is awaiting approval of the Board of Examiners.
<i>Contractor</i>	The company or organization that has an approved contract with the State of Nevada for services identified in this RFA. The contractor has full responsibility for coordinating and controlling all aspects of the contract, including support to be provided by any subcontractor(s). The contractor will be the sole point of contact with the State relative to contract performance.
<i>Cross Reference</i>	A reference from one document/section to another document/section containing related material.
<i>Division/Agency</i>	The Division/Agency requesting services as identified in this RFA.
<i>Equipment</i>	Tangible, nonexpendable personal property, including exempt property, charged directly to the award and having a useful life of more than one (1) year and an acquisition cost of \$5,000 or more per unit. However, consistent with recipient policy, lower limits may be established.
<i>Evaluation Committee</i>	An independent committee comprised of a majority of State officers or employees established to evaluate and score RFA responses.
<i>Exception</i>	A formal objection taken to any statement/requirement identified within the RFA.

Acronym	Description
FOA	Funding Opportunity Announcement - A publicly available document by which a Federal agency makes known its intentions to award discretionary grants or cooperative agreements, usually as a result of competition for funds. Funding opportunity announcements may be known as program announcements, notices of funding availability, solicitations, or other names depending on the agency and type of program. Funding opportunity announcements can be found at www.grants.gov/FIND and on the internet at the funding agency's or program's website.
Grant	An award of financial assistance, the principal purpose of which is to transfer a thing of value from a Federal agency to a recipient to carry out a public purpose of support or stimulation authorized by a law of the United States [see 31 U.S.C. 6101(3)]. A grant is distinguished from a contract, which is used to acquire property or services for the Federal government's direct benefit or use.
Grants.gov	A storefront web portal for use in electronic collection of data (forms and reports) for Federal grant-making agencies through the www.grants.gov site.
Key Personnel	Vendor staff responsible for oversight of work during the life of the project and for deliverables.
LOI	Letter of Intent - notification of the State's intent to award a contract to a vendor, pending successful negotiations; all information remains confidential until the issuance of the formal notice of award.
May	Indicates something that is recommended but not mandatory. If the vendor fails to provide recommended information, the State may, at its sole option, ask the vendor to provide the information or evaluate the RFA responses without the information.
Must	Indicates a mandatory requirement. Failure to meet a mandatory requirement may result in the rejection of an RFA response as non-responsive.
NAC	Nevada Administrative Code –All applicable NAC documentation may be reviewed via the internet at: www.leg.state.nv.us .
NOA	Notice of Award – formal notification of the State's decision to award a contract, pending Board of Examiners' approval of said contract, any non-confidential information becomes available upon written request.
NRS	Nevada Revised Statutes – All applicable NRS documentation may be

Acronym	Description
	reviewed via the internet at: www.leg.state.nv.us .
OMB	Office of Management and Budget.
Pacific Time (PT)	Unless otherwise stated, all references to time in this RFA and any subsequent contract are understood to be Pacific Time.
Project Costs	All allowable costs, as set forth in the applicable Federal cost principles (see Sec. 74.27), incurred by a recipient and the value of the contributions made by third parties in accomplishing the objectives of the award during the project period.
Project Period	The period established in the award document during which awarding agency sponsorship begins and ends.
Public Record	All books and public records of a governmental entity, the contents of which are not otherwise declared by law to be confidential must be open to inspection by any person and may be fully copied or an abstract or memorandum may be prepared from those public books and public records.
RFA	Request for Application - a written statement which sets forth the requirements and application of a contract to be awarded by competitive selection.
RFA Response	Vendor's response to all requirements as stated within the RFA.
SIB	Social Innovative Bond – another word for Pay for Success – does not involve any bonding capacity.
Shall	Indicates a mandatory requirement. Failure to meet a mandatory requirement may result in the rejection of an RFA response as non-responsive.
Should	Indicates something that is recommended but not mandatory. If the vendor fails to provide recommended information, the State may, at its sole option, ask the vendor to provide the information or evaluate the RFA response without the information.
State	The State of Nevada and any agency identified herein.
Subcontractor	Third party, not directly employed by the contractor, who will provide services identified in this RFA. This does not include third parties who provide support or incidental services to the contractor.

Acronym	Description
<i>Sub-recipient</i>	The legal entity to which a sub-award is made and which is accountable to the recipient for the use of the funds provided.
<i>User</i>	Department, Division, Agency or County of the State of Nevada.
<i>Vendor</i>	Organization/individual submitting a response to this RFA.
<i>Will</i>	Indicates a mandatory requirement. Failure to meet a mandatory requirement may result in the rejection of an RFA response as non-responsive.

2.1 STATE OBSERVED HOLIDAYS

The State observes the holidays noted in the following table. When January 1st, July 4th, November 11th or December 25th falls on Saturday, the preceding Friday is observed as the legal holiday. If these days fall on Sunday, the following Monday is the observed holiday.

Holiday	Day Observed
New Year’s Day	January 1
Martin Luther King Jr.’s Birthday	Third Monday in January
Presidents' Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Nevada Day	Last Friday in October
Veterans' Day	November 11
Thanksgiving Day	Fourth Thursday in November
Family Day	Friday following the Fourth Thursday in November
Christmas Day	December 25

3.0 SCOPE OF WORK

3.1 Eligibility

The State of Nevada is seeking applications from public, private, or non-profit providers who wish to serve in the capacity of either a direct service provider or program manager (intermediary). There are no limitations to eligibility.

3.2 License and Certification

The Applicant, employees and agents must comply with all Federal, State and local statutes, regulations, codes, ordinances, certifications and/or licensures applicable to operational activities as either a Pre-K provider or project manager.

4.0 SUBMISSION REQUIREMENTS

Proposals must conform to all instructions, conditions, and requirements included in the RFA. Applicants are expected to examine all documentation and other requirements. Failure to observe the terms and conditions in completion of the proposal are at the Applicant's risk and may, at the discretion of the State, result in disqualification of the proposal for non-responsiveness. Emphasis should be on completeness and clarity of content. Excluding appendices, ***the proposal should not exceed 20 pages in length.***

Responses to this RFA must consist of all of the following components (See following sections for more detail on each component). Each of these components must be separate from the others and uniquely identified by a tab separating sections.

The following will be considered minimum requirements of the proposal.

Page Limit	Maximum of 20-pages; does not include cover sheet, table of contents, budget, resumes or attachments.
Cover Sheet	Example Provided
Submission Format	Single-sided, no-color, separated by Tabs
Budget	Example Provided
Resume	Example Provided (Attachment F) – each resume limited to two pages; no more than three resumes total
Font Size	12 pt., Times New Roman
Margins	1 inch on all sides
Spacing	Single Spaced
Headers	Mandatory and Identical to RFA Request
Attachments	Attachments other than those defined below, are not permitted. These appendices are not intended to extend or replace any required section of the Application.
Submission:	Patty Oya, Education Program Director, 9890 S. Maryland Parkway, Las Vegas, Nevada 89183. Application must be received at this address on or before deadline. Any application that does not follow technical instructions or meet the deadline will be disqualified.

Applicants for both the Project Manager and Service Provider roles should fill out all of the following questions, unless otherwise stated.

4.1 Tab 1 - Agency or Non-Profit Information

4.1.1 Applicant(s) must provide a company profile in the table format below. Section 4.1.1 may be copied and pasted into a word format and submitted with answers “as is” provided by the forms below.

Question	Response
Organization name:	
Ownership: (Non-profit, public, etc.)	
State of incorporation:	
Date of incorporation:	
# of years in business:	
List of top officers:	
Location of company headquarters:	
Location(s) of the office that will provide the services described in this RFA:	
Number of employees locally with the expertise to support the requirements identified in this RFA:	
Number of employees nationally with the expertise to support the requirements in this RFA:	
DUNS Number:	
Federal Employee ID Number:	

Role Applying for (check all that apply):

Project Manager		Service Provider	
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4.1.2 Please be advised, pursuant to NRS 80.010, a corporation organized pursuant to the laws of another state must register with the State of Nevada, Secretary of State’s Office as a foreign corporation before a contract can be executed between the State of Nevada and the awarded applicant, unless specifically exempted by NRS 80.015.

4.1.3 Disclosure of any significant prior or ongoing contract failures, contract breaches, civil or criminal litigation in which the applicant has been alleged to be liable or held liable in a matter involving a contract with the State of Nevada or any other governmental entity. Any pending claim or litigation occurring within the past six (6) years which may adversely affect the applicant’s ability to perform or fulfill its obligations if a

contract is awarded as a result of this RFA must also be disclosed. Does any of the above apply to your company?

Yes		No	
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If “Yes”, please provide the following information. Table can be duplicated for each issue being identified.

Question	Response	
Date of alleged contract failure or breach:		
Parties involved:		
Description of the contract failure, contract breach, or litigation, including the products or services involved:		
Amount in controversy:		
Resolution or current status of the dispute:		
If the matter has resulted in a court case:	Court	Case Number
Status of the litigation:		

4.1.4 Information regarding the Nevada Business License can be located at <http://nvsos.gov>. Non-Profits must demonstrate registration with the Secretary of State’s Office, but are exempt from a business license.

Question	Response
Nevada Business License Number:	
Legal Entity Name:	

Is “Legal Entity Name” the same name as applicant is doing business as?

Yes		No	
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If “No”, provide explanation.

4.1.5 Applicant(s) are cautioned that some services may contain licensing requirement(s). Applicant(s) shall be proactive in verification of these requirements prior to RFA submittal. RFAs that do not contain the requisite licensure may be deemed non-responsive.

4.1.6 Has the applicant ever been engaged under contract by any State of Nevada agency?

Yes		No	
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If “Yes”, complete the following table for each State agency for whom the work was performed. Table can be duplicated for each contract being identified.

Question	Response
Name of State agency:	
State agency contact name:	
Dates when services were performed:	
Type of duties performed:	
Total dollar value of the contract:	

4.1.7 Do you employ individuals who are now or have been within the last two (2) years an employee of the State of Nevada, or any of its agencies, departments, or divisions?

Yes		No	
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If “Yes”, please explain when the employee is planning to render services, while on annual leave, compensatory time, or on their own time?

If you employ (a) any person who is a current employee of an agency of the State of Nevada, or (b) any person who has been an employee of an agency of the State of Nevada within the past two (2) years, and if such person will be performing or producing the services which you will be contracted to provide under this contract, you must disclose the identity of each such person in your response to this RFA, and specify the services that each person will be expected to perform

4.1.8 Disclosure of any significant prior or ongoing contract failures, contract breaches, civil or criminal litigation in which the applicant has been alleged to be liable or held liable in a matter involving a contract with the State of Nevada or any other governmental entity. Any pending claim or litigation occurring within the past six (6) years which may adversely

affect the applicant’s ability to perform or fulfill its obligations if a contract is awarded as a result of this RFA must also be disclosed. Does any of the above apply to your company?

Yes		No	
-----	--	----	--

If “Yes”, please provide the following information. Table can be duplicated for each issue being identified.

Question	Response	
Date of alleged contract failure or breach:		
Parties involved:		
Description of the contract failure, contract breach, or litigation, including the products or services involved:		
Amount in controversy:		
Resolution or current status of the dispute:		
If the matter has resulted in a court case:	Court	Case Number
Status of the litigation:		

4.2 Tab 2: Organizational Capacity

1. Provide an overall organizational chart that details staff members of the vendor, by name and title. Provide overview of expertise and availability of key personnel, including governance structure and oversight for quality programing; including performance-based management.
2. Describe anticipated staff and their qualifications and responsibilities. If applicable, list vacant positions to be filled and describe the staff qualifications that will be necessary to fill these vacant positions. For example, how many certified teachers/aides will be used?
3. Provide Resume for Project Manager and key Staff in the Appendix (Attachment F - as example).

4.3 Tab 3: Experience

1. Provide an overview of the vendor and the range of services currently provided. Describe vendor’s past experience coordinating and/or delivering services for the target population. Vendors who have past and/or current evidence of a strong partnership will be deemed to be more thoroughly

prepared for a PFS project. Detail experience working with government, other service providers, investors, and evaluation experts.

4.4 *Tab 4: Information and Data Management*

1. Describe data management capacity for collecting, monitoring, and analyzing data to measure performance including outcomes. Include prior experience with performance-based service delivery and with the collecting, tracking, and reporting of data to measure performance and impact. Describe capacity to provide regular and on-demand reports to the State on service provision, outcomes, overall project management, or other project-related topics as requested. Explain ability to provide data information to the statewide longitudinal data system to link preschool and elementary school data.
2. Describe program evaluation design and experience.

4.5 *Tab 5: Project Management and Implementation*

1. The extent to which the Vendor includes an ambitious and achievable plan for expanding access to High-Quality Preschool Programs that clearly articulates how the plans proposed will build on the State's progress to provide voluntary, high-quality preschool programs for eligible children. Vendor should provide an estimate of the number of Pre-K students vendor expects to be able to serve through the PFS pilot project over the following school years 2016/17; and 2017/18 and information on vendor's implementation plan to build a preschool program that will engage parents about decisions impacting their children's education.
2. Vendor should detail system for monitoring and supporting continuous improvement for each site; clearly specify measureable outcomes, including school readiness, to be achieved by the program; discuss ambitious and achievable annual targets for the number of students enrolled and percentage of students.
3. Explain the specific methods that will be used to identify the target population and to select, engage, and retain program participants;
4. Identify any other organizations that will have a significant role in the delivery of services and will receive funds from the PFS initiative, including but not limited to sub-contractors or consultants;
5. Describe the vendor's plan for hiring and training enough teachers to serve the number of children targeted by the PFS project; identify how many teachers and teaching assistants will be needed to serve the children participating in the PFS project; specify how many *additional* teachers and teaching assistants the

vendor will need to hire and train in order to serve the children participating in the PFS project

6. Describe the vendor's plan for securing classroom space to serve the children participating in the PFS project; and for existing service providers distinguish between existing classroom space the vendor currently has at its disposal, and additional classroom space that will need to be secured
7. Describe the feasibility of expanding services beyond the initial PFS Project, if the PFS project is successful; identify any impediments, limitations or challenges to scaling the services; Identify any technical assistance required for the implementation of the PFS project.

4.6 Tab 6: Estimated Budget

To facilitate the review of your Budget Narrative, we encourage each applicant to include the following information for each year of the project (see example for Attachment H). The State recognizes that not all categories or information may be able to be completed in a high level of detail, and this is only an estimate. Final budgets will be negotiated during the contractual process. The basic information that needs to be provided is a general cost per classroom, and cost per pupil. Any additional information will be evaluated, but the key area is the cost per classroom and cost per pupil.

1) Personnel

Provide:

- The title and role of each position to be compensated under this grant (teachers), and salary for each position.

Explain: The importance of each position to the success of specific. If curriculum vitae, an organizational chart, or other supporting information will be helpful to reviewers, attach in the Appendix and describe its location.

2) Fringe Benefits

Provide:

- The fringe benefit percentages for all personnel and the basis for cost estimates or computations.

3) Supplies

Provide:

- An estimate of materials and supplies needed, by nature of expense or general category (*e.g.*, instructional materials, office supplies); and the basis for cost estimates or computations.

4) Contractual and Aggregate Costs

Provide:

- **Projected per classroom cost (mandatory to provide)**

- **Projected per pupil cost (mandatory to provide)**
- Any additional basis for cost estimates or computations.
- The products to be acquired and/or the professional services to be provided.
- For professional services contracts, the amounts of time to be devoted to the project, including the costs to be charged to this proposed grant award.

Explain: The purpose and relation to the State Plan or specific project.

5) Total Direct Costs

Provide: The sum of expenditures, across all budget categories in lines 1-5, for each year of the budget.

6) Total Budget

4.7 *Tab 7: Pre-Kindergarten Program Model* [FOR SERVICE PROVIDER APPLICANTS ONLY]

1. Provide a detailed description of your Pre-Kindergarten Education program. Include a description of your service delivery model for the Pre-Kindergarten Education program. For example, how are services delivered? Are they in the classroom, elementary or high school, community based, home visits, or a combination of those?
2. Provide overview of qualifications required for Pre-School teachers and teacher assistants; and student-to-teacher proposed or existing service ratios.
3. Specify any efforts and provide details on components of your program model that address issues faced by the target population inside and outside of the classroom;

4.8 *Tab 8: Evidence Base of Proposed Model* [FOR SERVICE PROVIDER APPLICANTS ONLY]

1. Describe how the program will achieve the outcomes below in 4.8.1 and 4.8.2. Provide evidence of the program’s ability to meet these outcomes. Impact results demonstrated with more rigorous methods or replicated through multiple evaluations will be considered as more qualified in the selection process.

4.8.1 Key Outcome Indicators

The below are early childhood indicators from the State Pre-K program.

Outcome Indicators

Early Childhood Education Indicator 1	Eighty percent (80%) of ECE children with a minimum of four months of participation will increase their standard scores in receptive and expressive language skills tests.
Early Childhood Education Indicator 2	ECE children with a minimum of four months of participation will make an average gain of 8 or 10 standard score points in auditory comprehension and expressive communication.
Early Childhood Education Indicator 3	With a minimum of four months of participation, ECE children from 3-5 years with limited English skills will be assessed by the WIDA Early English Language Development Standards and assessment until they can achieve a basal on other required assessments.

4.8.2 Key Outcomes

Participation in Pre-K has been shown to improve long-term education, health, and welfare outcomes. As part of the PFS project, measureable outcomes will be tracked and paid on. Discuss how vendor proposes to achieve the potential three payable outcomes below. The additional benefits listed below are for information only. Vendor is only expected to respond to the top three payable outcomes that State is hoping to see direct savings from.

1. *Special Education Placement*

Studies have shown that children who don't attend Pre-K are more likely to be issued an Individualized Education Plan (IEP) and be enrolled in special education. The program hopes to see a reduction in the need for special education services by the children participating in the PFS Pre-K Pilot program, as compared to children who do not attend Pre-K.

2. *Third Grade Retention*

The 2015 Read by Three Act passed by the Nevada State Legislature will tie third grade reading scores to grade retention. If a child does not meet a certain score on the reading standardized test, they will be evaluated and may be held back to repeat the third grade. Participation in high quality Pre-K programs is linked to higher third grade reading scores. As such, the program hopes to see a reduction in the rates of third grade retention by the children participating in the PFS Pre-K pilot program, as compared to children who do not attend Pre-K.

3. *English Language Learner (ELL) Status*

Preliminary data suggests that ELL children who attend high-quality Pre-K programs are more likely to exit ELL status by the third grade. The program aims to see a higher rate of ELL children exiting ELL status by third grade for those who have participated in the PFS Pre-K pilot program, as compared to their ELL peers who did not attend Pre-K.

As Pre-K programs have additional benefits aside from educational value, and there are a number of longer-term outcomes that are impacted by high-quality Pre-K programs. While these likely won't be tracked and paid on directly through

the course of the PFS project, they may be indirectly incorporated in to the payments for outcomes listed above. These include:

1. **Child Health/Maltreatment and Welfare:** Participation in Pre-K programs are linked with fewer instances of child maltreatment and increased child well-being. This is measured by medical and treatment costs of child maltreatment, and the costs of child abuse and neglect cases, respectively.
2. **High School Graduation Rates:** Longitudinal Pre-K studies have shown that Pre-K participation is correlated with higher high school graduation rates. Increased rates of high school graduation are linked to increased future income.
3. **Adult Health:** Participation in a high quality Pre-K program has been tied to later indicators or adult health. Adult health is valued using medical costs.
4. **Juvenile Crime:** Pre-K participation has been consistently linked to lower instances of juvenile crime. This figure is measured as the reduction of costs associated with children who have a juvenile petition(s).
5. **Adult Crime:** National studies have shown that attendance at Pre-K is linked to lesser instances of adult crime. This figure is measured as the average reduction in adult crime costs up to the age of 44.

Additional outcomes of importance to the State are **Kindergarten Readiness** and **K-2 Reading Assessment** scores. While it is unlikely that these outcomes will be a part of the initial pilot project, as they have yet to be fully implemented, they may be incorporated in to the larger PFS initiative.

4.9 **Tab 9: Project Management [FOR PROJECT MANAGER APPLICANTS ONLY]**

Vendors who wish to apply for the role of project manager should answer the following additional questions:

1. Describe plan for overseeing and guiding service provider(s) toward achieving success, including through adherence to a research-based model.
 - a. Describe vendor's past experience coordinating and guiding multiple providers toward a common goal.
 - b. Reference any ability gaps by the State and/or other providers. Explain how the required roles and functions will be addressed by the partnership of organizations entering the PFS contract.

- c. Describe vendor's familiarity with the local Pre-K service provider landscape in Southern Nevada/Clark County.
2. Describe plan for managing a performance-based project through monitoring and analysis of outcome data during the course of the project.
 - a. Describe the vendor's past experience managing a program to targets including detail on how research-based programs were implemented with fidelity.
 - b. Demonstrate vendor's ability and flexibility to adapt or refine an intervention to meet outcome targets while maintaining fidelity to a program model. Describe specific experiences where possible.
3. Describe readiness and ability to structure a detailed project development plan that includes engagement of various partners to reach agreement on complex project parameters.
 - a. Provide a detailed work plan and implementation schedule, including key milestones and deliverables.
 - b. Address the timing of planning, start-up, service delivery, observation, measurement of outcomes, evaluation and determination of payment for the PFS project.

5.0 RFA TIMELINE

The following represents the proposed timeline for this project. All times stated are Pacific Standard Time (PST). These dates represent a tentative schedule of events. The State reserves the right to modify these dates at any time

Task	Date/Time
Release Date of RFA	February 9, 2016
Deadline for submitting questions regarding the RFA process. Questions must be submitted to grants@admin.nv.gov , RFA 16-002 in the subject line.	February 12, 2016, 4:00 p.m. PST
Answer to be posted on the Nevada Department of Education website: http://www.doe.nv.gov/Early_Learning_Development/	February 17, 2016
Technical Assistance Call specific to RFA process. Call in number (775) 687-0999, Code: 45676. Technical Assistance call may end early, if not callers are on the phone.	February 19, 2016, 4:00 p.m. PST
Deadline for RFA submittal	March 18, 2016, 4:00 p.m. PST
Evaluation period (approximate time frame)	On or before March 17, 2016 through March 30, 2016
Selection of applicant(s)	On or before March 31, 2016

WRITTEN QUESTIONS AND ANSWERS

The State will accept questions and/or comments in writing regarding this RFA as noted below:

The RFA Questions will be accepted at grants@admin.nv.gov on or before February 11 2016. All questions and/or comments will be addressed in writing and responses will be posted on the Nevada Department of Education, on or about the date and location specified in Section 5.0 RFA.

6.0 SUBMISSION CHECKLIST

This checklist is provided for applicant’s convenience only and identifies documents that must be submitted with each package in order to be considered responsive. Any RFAs received without these requisite documents may be deemed non-responsive and not considered for contract award.

Part I A– Technical RFA Submission Requirements		Completed
Document should be tabbed with the following section		
Required number of copies of General Minimum Qualifications per submission requirements (three copies) Maximum of 20 Pages		
Tab I	Agency or Non-Profit Information (not included in page count)	
Tab II	Organization Capacity	
Tab III	Experience	
Tab IV	Information and Data Management	
Tab V	Project Management and Implementation	
Tab VI	Budget (not included in page count)	
Tab VII	Pre-Kindergarten Program Model (for Service Provider applications only)	
Tab VIII	Evidence Base of Proposed Model (for Service Provider applications only)	
Tab IX	Project Management (for Project Manager applications only)	
Tab X	Attachments (not included in page count)	
USB Flash Drive Required		
One (1)	USB Flash Drive (thumb drive) with only the contents of the General Minimum Qualifications	

ATTACHMENT A – CONFIDENTIALITY AND CERTIFICATION OF INDEMNIFICATION

Submitted proposals, which are marked “confidential” in their entirety, or those in which a significant portion of the submitted proposal is marked “confidential” **will not** be accepted by the State of Nevada. Only specific parts of the proposal may be labeled a “trade secret” as defined in NRS 600A.030(5). All proposals are confidential until the contract is awarded; at which time, both successful and unsuccessful vendors’ technical and cost proposals become public information.

In accordance with the Submittal Instructions of this RFA, vendors are requested to submit confidential information in separate binders marked “**Part I B Confidential Technical**” and “**Part III Confidential Financial**”.

The State will not be responsible for any information contained within the proposal. Should vendors not comply with the labeling and packing requirements, proposals will be released as submitted. In the event a governing board acts as the final authority, there may be public discussion regarding the submitted proposals that will be in an open meeting format, the proposals will remain confidential.

By signing below, I understand it is my responsibility as the vendor to act in protection of the labeled information and agree to defend and indemnify the State of Nevada for honoring such designation. I duly realize failure to so act will constitute a complete waiver and all submitted information will become public information; additionally, failure to label any information that is released by the State shall constitute a complete waiver of any and all claims for damages caused by the release of the information. This proposal contains Confidential Information, Trade Secrets and/or Proprietary information as defined in *Section 2 “ACRONYMS/DEFINITIONS.”*

Please initial the appropriate response in the boxes below and provide the justification for confidential status.

Part I B – Confidential Technical Information			
YES		NO	
Justification for Confidential Status			
A Public Records CD has been included for the Technical SOQ and Cost Proposal			
YES		NO	
Part III – Confidential Financial Information			
YES		NO	
Justification for Confidential Status			

Company Name

Signature

Print Name

Date

This document must be submitted in Tab IX of vendor’s technical proposal

**ATTACHMENT B – TECHNICAL REQUEST FOR APPLICATION
CERTIFICATION OF COMPLIANCE WITH TERMS AND CONDITIONS OF RFA**

I have read, understand and agree to comply with *all* the terms and conditions specified in this RFA.

YES _____ I agree to comply with the terms and conditions specified in this RFA.

NO _____ I do not agree to comply with the terms and conditions specified in this RFA.

If the exception and/or assumption require a change in the terms in any section of the RFA, the contract, or any incorporated documents, applicants *must* provide the specific language that is being proposed in the tables below. If applicants do not specify in detail any exceptions and/or assumptions at time of RFA submission, the State will not consider any additional exceptions and/or assumptions during negotiations.

Company Name

Signature

Print Name

Date

Applicants MUST use the following format. Attach additional sheets if necessary.

EXCEPTION SUMMARY FORM

EXCEPTION #	RFA SECTION NUMBER	RFA PAGE NUMBER	EXCEPTION (Complete detail regarding exceptions must be identified)

ASSUMPTION SUMMARY FORM

ASSUMPTION #	RFA SECTION NUMBER	RFA PAGE NUMBER	ASSUMPTION (Complete detail regarding assumptions must be identified)

This document must be submitted in Tab IX of applicant’s technical proposal

ATTACHMENT D – CONTRACT FORM

The following State Contract Form is provided as a courtesy to vendors interested in responding to this RFA. Please review the terms and conditions in this form, as this is the standard contract used by the State for all services of independent contractors. It is not necessary for vendors to complete the Contract Form with their proposal.

If exceptions and/or assumptions require a change to the Contract Form, vendors **must** provide the specific language that is being proposed on **Attachment B, Technical Certification of Compliance with Terms and Conditions of RFA**.



Contract Form.doc

To open the document, double click on the icon.

*If you are unable to access the above inserted file
once you have doubled clicked on the icon,
please contact grants@admin.nv.gov for an emailed copy.*

ATTACHMENT F – PROPOSED STAFF RESUME



Proposed Staff
Resume.doc

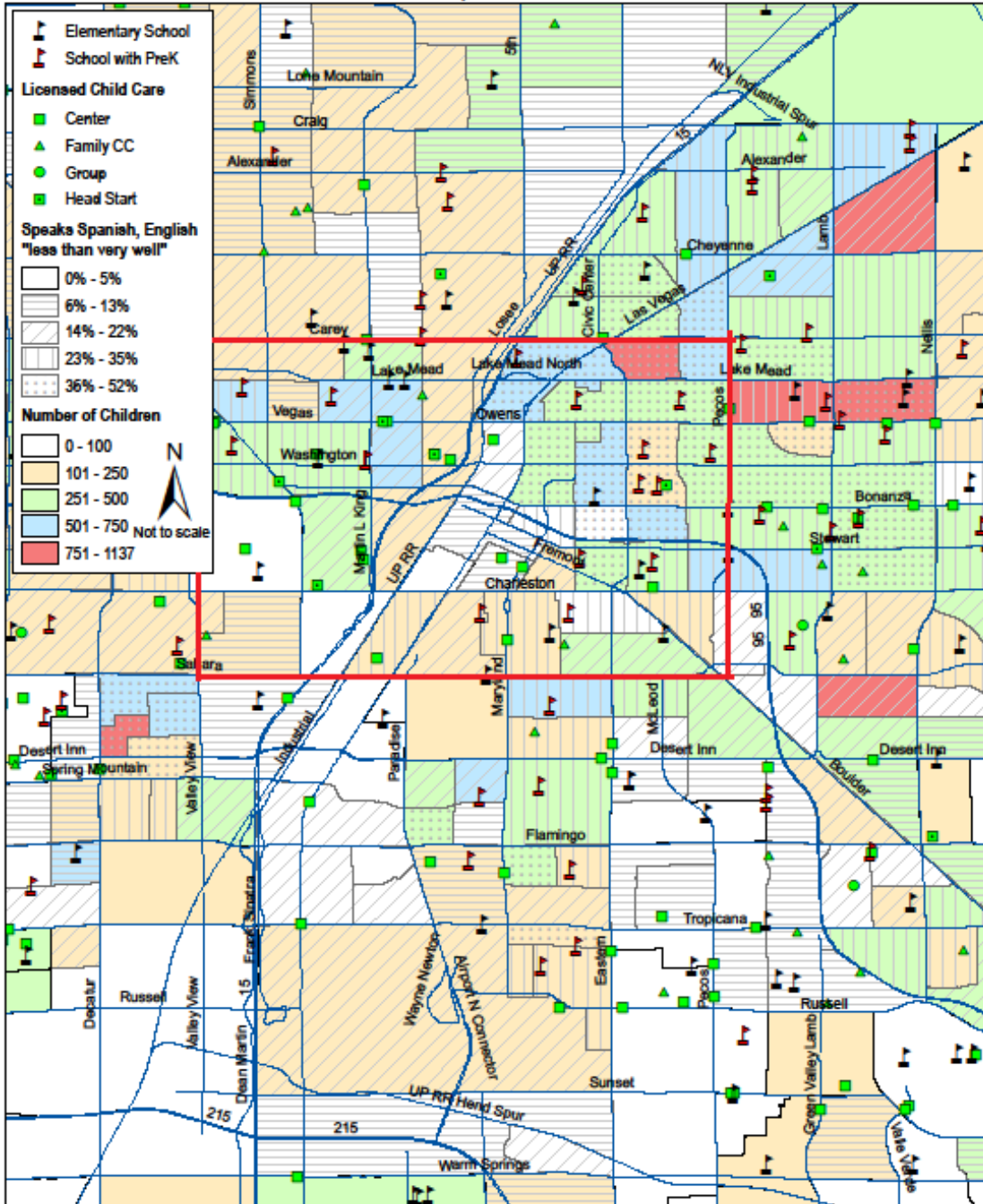
To open the document, double click on the icon.

This is only a suggestion, applicants may provide no more than a two-page resume of their key program staff.

If you are unable to access the above inserted file once you have doubled clicked on the icon, please contact grants@admin.nv.gov for an emailed copy.

ATTACHEMENT G: MAP OF LAS VEGAS URBAN CORE

Children Under 6 Living Under 200% of Poverty and Population Over 5 who Speak Spanish and Speak English "Less Than Very Well" | Las Vegas & North Las Vegas



2008-2012 American Community Survey 5-Year Estimates. Table B17024: AGE BY RATIO OF INCOME TO POVERTY LEVEL IN THE PAST 12 MONTHS.
 2008-2012 American Community Survey 5-Year Estimates. Table DP02: SELECTED SOCIAL CHARACTERISTICS IN THE UNITED STATES (Language).
 Nevada Department of Education (2014). Nevada public schools list. Retrieved electronically on 8/31/14 from: <http://www.doe.nv.gov>.
 The Children's Cabinet (2014). Licensed child care providers [Datafile].

* Red Box denotes Las Vegas Urban Core

ATTACHMENT H – BUDGET TEMPLATE

BUDGET JUSTIFICATION

A. Personnel:

STATE REQUEST..... \$

Position	Name	Annual Sal.	Level of Effort	Total

JUSTIFICATION:

B. Fringe Benefits:

STATE REQUEST..... \$

Description	Rate	Wage	Total

JUSTIFICATION:

C. Supplies:

STATE REQUEST..... \$

Item	Rate	Total

JUSTIFICATION:

D. Contract and Aggregate Expenditures:

STATE REQUEST..... \$

Name/Entity	Service	Rate	Other	Total

JUSTIFICATION: (Be sure to justify the actual cost per classroom, and cost per student).

Total Direct Costs

TOTAL FEDERAL REQUEST:	\$
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BUDGET SUMMARY:

Category	Year 1	Year 2	Total
Personnel			
Fringe			
Supplies			
Contractual and Aggregate			
Total Costs			